



CAPSYS® CAPTURE™ is a complete, distributed document capture and automation platform, designed to streamline the process of acquiring documents and information securely and confidently.

CAPSYS CAPTURE is...

- *Distributed*
- *Thin (Browser Client)*
- *Automated*
- *Graphical*
- *Simple*
- *Affordable*

CAPSYS CAPTURE is the first fully functional Thin Client capture application

- *100% True Web Application*
- *TWAIN Scanner Support*
- *Full QC Functionality*
- *Universal Document/Image Viewer*
- *Desktop File Import*
- *Database Lookup*
- *Document Classification*
- *Document Cleanup*
- *Capture Process Workflow*
- *Workflow Queue Access*
- *Barcode/Separation Pages*
- *OCR/ICR Verification*

CAPSYS® CAPTURE™

Conveniently capturing any document, anywhere, anytime.™



With CAPSYS CAPTURE You Can Effectively and Efficiently...

- ☐ Capture documents easily from anywhere in the world where the paperwork originates
- ☐ Increase the speed of transaction-oriented business processes
- ☐ Eliminate the cost and handling risks associated with shipping paper documents
- ☐ Capture and index large volumes of documents securely and efficiently
- ☐ Automate complex capture and indexing tasks eliminating manual data entry expenses and errors
- ☐ Access, scan and index documents from the familiar Microsoft Outlook interface
- ☐ Import and process Email and Faxes
- ☐ Ensure corporate compliance by managing and monitoring incoming documents
- ☐ Easily integrate with third-party and legacy systems
- ☐ Deploy either as Software as a Service (“SaaS”) hosted in the convenience of our secure data center or as a traditional “on-premise” purchase
- ☐ Realize low total cost of ownership and significant cost savings

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CAPSYS CAPTURE

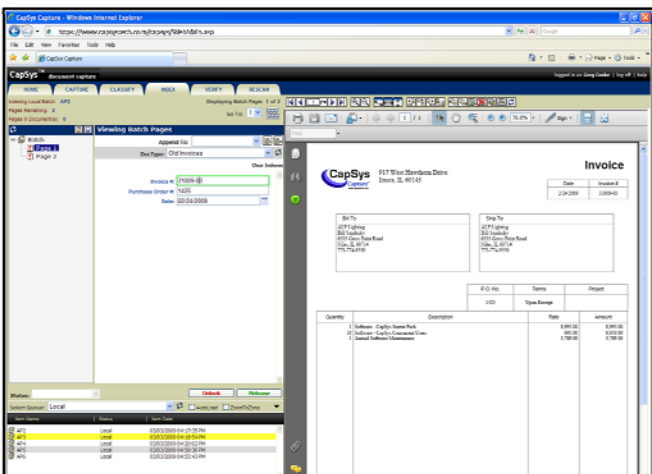
Conveniently capturing any document, anywhere, anytime.™

Low-Cost, Web-Based Document Capture

CAPSYS CAPTURE is the first fully-functional, true enterprise distributed capture system built for the Internet. CAPSYS CAPTURE was designed from the very beginning to be distributed. In late 1999, while other capture companies were focused on thick capture clients and proprietary scanning hardware, we had a vision of capturing documents from anywhere in the world with an easy to deploy web-based capture client. As browser technology matured and internet bandwidth increased, the thin client capture application has emerged as the main capture application. CAPSYS CAPTURE's thin client has all of the production capture features previously only available in traditional, expensive, and difficult to deploy Windows "thick" clients.

The Thin Advantage

The CAPSYS CAPTURE Client packs plenty of production capture features into a thin browser-based application that is easily deployed to any desktop in the world with an internet connection and a browser. Documents can be scanned with any TWAIN scanner or imported from the desktop (examples would include Emails, Word and Excel documents, etc.). Getting documents from their source into a repository is a snap. Documents are securely transmitted from the CAPSYS CAPTURE client to the CAPSYS CAPTURE Server over a secure internet connection. CAPSYS CAPTURE truly is Web-Based Capture, Anytime, Anyplace!



automate your capture process as much as possible. CAPSYS CAPTURE can automatically clean up your documents for more accurate processing and clarity of viewing. CAPSYS CAPTURE offers comprehensive bar-coding capabilities like barcode and patch code separation, blank page separation and barcode recognition for indexing. CAPSYS CAPTURE also offers robust OCR/ICR, Marked sense and forms recognition capabilities. Regardless of which methods you deploy, CAPSYS CAPTURE has the features to automate your capture process so you can acquire documents quickly and efficiently from anywhere around the globe.

CAPSYS CAPTURE Visual Workflow

The power behind the CAPSYS CAPTURE system is its one-of-a-kind business process engine. Developed by business process automation experts with over 30 years combined workflow and business process automation experience, CAPSYS CAPTURE addresses document capture automation like no other capture product on the market. The CAPSYS CAPTURE Visual Workflow includes an integrated Visual Process Designer for designing capture processes easily and efficiently. The Visual Process Designer allows analysts and administrators to create business processes visually by simply drawing a map. Powerful and flexible business processing rules are implemented through data-driven wizards and easy to use visual dialogs. CAPSYS CAPTURE stands alone when it comes to automating document capture and in its ability to create flexible document capture processes on the fly and with ease. No

CAPSYS CAPTURE Features...

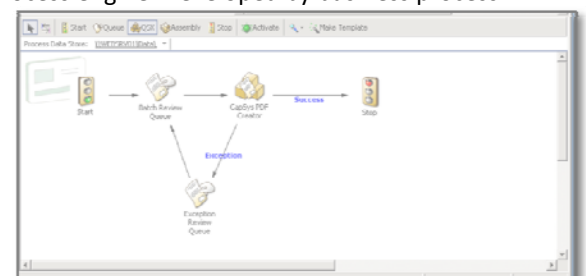
- Fully-functional, Web-based Thin Client Document Capture
- Configurable, Graphical Capture Workflow
- Powerful Capture and Indexing Features
- Simple Concurrent Usage Licensing Model (no page or click counts!)
- Simplicity and Ease of Use
- Provided as a SaaS or as an On-

Distributed Capture

CAPSYS CAPTURE does so much more than just remote scanning and uploading of documents from distributed locations. It allows people in different locations around the world to work together to accomplish sophisticated capture tasks. CAPSYS CAPTURE uses a unique business process engine complete with a visual (graphical) workflow designer and flexible processing queues to allow people to work together across the world like no other capture product can – or does. SCAN in Sydney, INDEX in London, APPROVE in New York, STORE in San Diego! The possibilities are endless with CAPSYS CAPTURE.

CAPSYS CAPTURE Document Processing

CAPSYS CAPTURE provides powerful features to allow you to



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programming is required! CAPSYS CAPTURE also includes enterprise class features for managing large sophisticated capture processes, such as process templates and the ability to import and export processes between test, development and production capture systems. In addition, CAPSYS CAPTURE is integrated with Active Directory Services and LDAP for management of user accounts on a large scale.

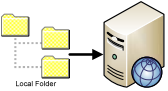



Extensibility and Architecture

CAPSYS CAPTURE is completely extensible through its CAPSYS CAPTURE Server architecture, allowing third-party developers, end-users and integrators to create fully plug-able processing modules, called Quick Server eXtensions (QSX), for CAPSYS CAPTURE. CapSys customers, partners and our own development team use this architecture to develop modules for CAPSYS CAPTURE that are packaged and included as part of the standard product.

CAPSYS CAPTURE Key Features



- ✓ Thin Capture Client (Requires minimal training, easy to deploy and maintain, from anywhere!)
- ✓ Production scanning of virtually any volume of documents, distributed or centralized
- ✓ Capture documents from a variety of sources (scanned paper, faxes, Emails, multi-function devices, electronically created documents and more...)
- ✓ Automated document cleanup (image enhancement – de-skew, de-speckle, border removal and blank page deletion)
- ✓ Visual Capture Process Designer (No coding required! You define your business rules and automate decisions)
- ✓ Thumbnail Document Classification Mode
- ✓ Bar Code Recognition
- ✓ Machine Printed Character Recognition (OCR)
- ✓ Hand Printed Character Recognition (ICR)
- ✓ Forms Recognition
- ✓ Database Lookup and Query Tools
- ✓ Standard and Searchable .PDF Creation
- ✓ Field Input Masks and Validation
- ✓ Group Administration/Active Directory User Integration

CAPSYS CAPTURE Accessory Modules™



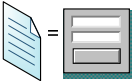
	<p>CAPSYS CAPTURE DOCUMENT IMPORT MODULE™</p> <p>CAPSYS CAPTURE Document Import is a Quick Server eXtension (QSX) that allows image and other office documents to be imported into CAPSYS CAPTURE in an automated fashion.</p>
	<p>CAPSYS CAPTURE FAX IMPORT MODULE™</p> <p>CAPSYS CAPTURE Fax Import is a Quick Server eXtension (QSX) that monitors incoming faxes from a supported fax server and automatically imports faxes into CAPSYS CAPTURE for processing based on provided business rules. CAPSYS CAPTURE supports both the Biscom® FAXCOM™ and Open-Text® Captaris® RightFax™ solutions.</p>
	<p>CAPSYS CAPTURE EMAIL IMPORT MODULE™</p> <p>The CAPSYS CAPTURE Email Import monitors POP# and IMAP mailboxes for incoming mail and imports message text and attachments into CAPSYS CAPTURE for processing.</p>
	<p>CAPSYS CAPTURE OPEX IMPORT MODULE™</p> <p>The CAPSYS CAPTURE Opex Import is a Quick Server eXtension (QSX) that allows the Opex® AS 3600i Automated Extraction Desk to be used as a front-end capture device for CAPSYS CAPTURE in large mailroom processing environments. Opex's AS3600i is a high-speed color scanner equipped with a unique drop feeder, which operates as part of an Opex Rapid Extraction Desk for quick and easy mail handling. Designed to provide image capture for a variety of mail, the AS3600i processes clean payments, exception mail and full-sized documents. This system eliminates the time and labor required to batch, prep and scan, offering additional cost saving advantages.</p>

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	<p>CAPSYS CAPTURE TRANSACTION MATCH™ CAPSYS CAPTURE Transaction Match is a Quick Server eXtension (QSX) that matches incoming documents based on unique transaction criteria. CAPSYS CAPTURE will hold documents in a queue until all related transactional documents have been received, then release them to the next step in the workflow process.</p>
	<p>CAPSYS CAPTURE SEARCHABLE .PDF™ The CAPSYS CAPTURE Searchable .PDF is a Quick Server eXtension (QSX) that converts .TIFF documents into searchable .PDF documents with or without bookmarks using an embedded full-page OCR engine. CAPSYS CAPTURE can also convert scanned images into standard .PDF files.</p>

CAPSYS CAPTURE Document Processing Modules

	<p>CAPSYS CAPTURE CLEANUP™ CAPSYS CAPTURE Cleanup is a Quick Server eXtension (QSX) that provides image enhancement and cleanup capabilities for incoming images, including de-skew, de-speckle, border removal and blank page deletion.</p>
	<p>CAPSYS CAPTURE BARCODE™ CAPSYS CAPTURE Barcode is a Quick Server eXtension (QSX) that provides comprehensive barcode and patch code recognition and document separation capabilities for CAPSYS CAPTURE.</p>
<p>ABCDEF</p>	<p>CAPSYS CAPTURE OCR™ CAPSYS CAPTURE OCR provides forms recognition, OCR, ICR, image cleanup, barcode and patch code recognition capabilities for CAPSYS CAPTURE.</p>
	<p>CAPSYS CAPTURE CLASSIFY™ CAPSYS CAPTURE Classify is a Quick Server eXtension (QSX) that automatically recognizes documents and forms by document type based on the characteristics of the form.</p>

CAPSYS CAPTURE Release Modules

With CAPSYS CAPTURE Release Modules, processed data is easily delivered into a variety of back-end systems, such as Microsoft® Sharepoint™, Oracle® IPM, EMC® Documentum®, Hyland Onbase®, FileBound®, IBM® FileNET® P8 and many others. Whatever your repository, you can use CAPSYS CAPTURE to capture your documents securely and efficiently.



CAPSYS CAPTURE Integration with Microsoft Outlook

Today, employees process information and tasks working from Microsoft® Outlook™. With CAPSYS CAPTURE's integration with Outlook, users have the ability to access, scan and index their documents without ever leaving the familiar Outlook interface.

CAPSYS CAPTURE ONLINE - Software as a Service ("SaaS")

As CAPSYS CAPTURE was the first fully Web-based, fully-featured document capture solution, it is naturally available as a Software as a Service ("SaaS"). SaaS is a model of software deployment where an application is licensed for use as a service provided to customers on demand. Through this model, CAPSYS CAPTURE ONLINE is a subscription service updated regularly through the internet. CAPSYS CAPTURE ONLINE offers numerous time and cost-saving advantages over on-premises document capture management software systems while providing much greater adaptability, allowing the user to evolve, scale and refine the system as needs change.

CAPSYS CAPTURE Online - Advantages of SaaS

CAPSYS CAPTURE ONLINE offers many advantages over installing and maintaining on-premise document capture management systems:

- No huge upfront cost
- No large capital expenditures required
- No server/client hardware/software to purchase
- No software to install, upgrade or update
- No need to resource IT staff (including a System Administrator!)
- No worries about downtime, backups, or recovery (we take care of all of this for you!)

You're up and operational in just days, not weeks or months...Just log into your browser and you're capturing documents wherever you want, anytime you want – regardless of your content repository – CAPSYS CAPTURE supports them all.



System Requirements:

CAPSYS CAPTURE Web Client

Windows Vista, XP Home, XP Professional or XP Media Edition
Microsoft Internet Explorer 6.0 or higher
Pentium IV-class PC (1GHz or higher recommended)
512 MB of RAM
Designed for XGA resolution at 1024 x 768 or higher

CAPSYS CAPTURE Server

Windows Server 2003
Pentium IV-class (1.5 GHz or higher recommended)
512 MB of RAM (1 GB recommended)
500 MB disk space for application and supporting files (storage capacity for documents may vary and would be additional)
Microsoft SQL Server 2005 or higher
Microsoft Internet Information Server (IIS) 5.0 or higher

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About CAPSYS

CAPSYS® is the leading developer of Web based, distributed document capture software. The company's flagship product, CAPSYS CAPTURE, can easily and efficiently capture documents from anywhere at any time around the world in a safe and secure environment while eliminating the cost and complexity of supporting additional IT hardware and software environments.

CAPSYS solutions are offered both as a Software as a Service ("SaaS") hosted in the convenience of our secure data center or as a traditional "on-premise" purchase. To learn more about us or about our proven products, please call 877-322-7797 or visit www.capsystech.com.

CAPSYS CAPTURE fully supports the TWAIN standard for image acquisition devices. For more information, please visit www.twain.org.



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